

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 18 FEBRUARY 2019 in the MEMORIAL HALL**

Councillors present Mr Stewart Scothern -Chairman, Mr Stephen Jones, Mr Roland Stretch,
Mrs Tracey Scott

Clerk Mrs Doreen Brookes

2679 **To receive apologies for absence** Cllr J Cohen-Kingsley

Open Forum

The meeting was adjourned for the Open Forum -Standing Orders were suspended.

Present for the Open Forum

County Cllr S Morris, City Cllr M Thomas, Mr M Fearnley, Mrs N Whittall

- Cllr Morris reported that Lancashire County Council had discussed its budget for 2019/20 and there will be a 2.9% increase, more is to be spent on adult social care. The Canal & River Trust has agreed to weight limit signs being erected on the canal bridges to try to protect them. This has been endorsed by Lancashire County Council. The Parish Council had agreed in the past that it will pay for signs but further information about the signs and their location is awaited.
- Cllr Thomas reported that Lancaster City Council had also debated its budget for 2019/20 and this too has been increased.
- Mr Fearnley raised concerns about some recent vehicle vandalism which had been reported to the Police but to date there had been no response. Further enquiries are to be made.
- Mrs Whittall highlighted the poor state and even lack of road signs throughout the village. Road signs are the responsibility of Lancashire County Council Highways. Cllr Morris offered to make some enquiries about these.

The visitors left the meeting and Standing Orders were reinstated.

2680 **To record Declarations of Interest** none

2681 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting of the Parish Council held on Monday 21 January 2019 as a true record.

They were duly signed by the Chairman.

2682 **Progress Reports** (*for information only*)

- Hest Bank Lane/Hasty Brow crossroads; some new road markings are now in place. It is the Council's belief that the damaged railings on the corner of Hasty Brow are the responsibility of Lancashire County Council.
- Trees in Hanging Green Wood and on the recreation field have been inspected and there are no obvious safety problems but as a precaution work will be done on some of the trees including removal of the ivy.
- Manor Lane litter; concerns have been raised by a resident with about the litter near the bus shelter on Manor Lane. He has mentioned a scheme for a group of volunteers to deal with litter problems and the Council would give its support.
- Recycling; a request was received for clothing recycling bins in the parish. After discussion the Council decided to reject this.
- Recruitment of new councillors; local elections take place on 2nd May. New members are needed to make up the full complement of the Council. It was agreed to put up posters in the parish to advertise this.

2683 **Administration**

Neighbourhood Plan; some progress continues to be made although there are some delays waiting for assessment reports and further information from Lancaster City Council's Local Plan. The Steering Group has agreed that further tweaks will have to be made and the final format is to be reviewed so that it is all laid out in the correct sequence. The Clerk reported some points from a recent workshop including the importance of engaging with the public in as many ways as possible through the consultations processes and the importance of continuing to monitor and review the Plan after completion.

Community Development Group; Cllr Scott & the committee have now almost completed the consultation questionnaire and arrangements are to be made for it to be printed and circulated to all households. Any activities planned for the summer need to be decided upon and dates fixed. Fields in Trust is organising a nationwide 'Picnic in the Park' on Saturday 6 July and participation in this is being considered.

2684 Financial matters

Resolution: to approve the monthly receipts and payments report presented by the clerk.

Current Account £3,126.27 Savings Account £84,668.06

A new payment plan is in place with BT and this has reduced the bill, however this will be monitored to assess whether the changes are worthwhile.

Consideration of the renewal of the membership of Fields in Trust and to pay the increased fee of £65.00
Resolution; to renew the membership.

Review of the Financial Regulations of the Council and Financial Risk Management; the Financial Risk Assessment and Management Register has been updated to account for changes made during the year, 2018/19.

Resolution: to approve the Financial Regulations and to approve the Financial Risk Assessment and Management Register.

To review the effectiveness of the internal audit & to confirm internal audit procedures; some changes have been made because the clerk jointly of Carnforth Town Council and Nether Kellet Parish Council has opted out of the audit group.

Resolution: to confirm the appointment of a member of the Independent Audit Group, comprised of clerks/RFOs from Bolton-le-Sands Parish Council PC, Halton with Aughton PC and Slyne with Hest PC, as the Independent Internal Auditor.

The Council's own internal audit is carried out by an appointed member of the Council.

Review of the Council's assets -an up-to-date list of the Council's assets and their values has been received by to all members of the Council.

Resolution: to approve the Assets Record.

2685 Open Spaces

Recreation field issues; no updates are available.

Consideration of the purchase of a new notice board for Peacock Lane; the old notice board had been severely damaged and therefore had been removed. Some quotations have been sought but seem too high. Further prices are to be sought for a simple unglazed board. Deferred to next meeting.

Play area inspections carried out by Lancaster City Council had highlighted a few issues; Playdale Playgrounds is to be asked to inspect the surfacing under the sea-saw in Manor Road playground and the fixing of the seat is to be checked. At the recreation field some faults were noted but as it is intended eventually to replace or update some of the equipment and action will be taken if there is any danger.

Memorial Hall field; designation as a Centenary Field is on-going with further information being supplied to Fields in Trust. An alternative, more inclusive design, for a memorial bench was presented and this was given approval. The cost of this is to be checked.

2686 Burial Ground

Disposal of a grave space purchased in 2005; a formal written request has been received from the purchaser.
Resolution; to accede to the request made to no longer retain the grave space CE120 and to nullify the assigned Exclusive Right of Burial for that space.

Renewal of the plan proposed by Eon for the supply and payment of electricity. This is on a fixed price standard charge.

Resolution; to renew the plan on the same basis as the present plan.

2687 Planning Applications

Applications received

19/00033/FUL 25 Hest Bank Lane, Hest Bank, LA2 6DG

It was suggested that the proposed extensive alterations could alter the character of this property

19/00004/ADV 74 Coastal Road, Hest Bank, LA2 6HQ

19/00049/FUL & 19/00050/LB The Keys, Main Road, Slyne, LA2 6AU

No issues were raised on the above applications

18//01627/FUL amendment The Shore, Hest Bank

The Council had consulted with Morecambe Bay Partnership and is now satisfied with the proposed position of the sculpture

Applications permitted

18/01578/FUL 18 Rushley Mount, Hest Bank, LA2 6DU

18/0206/TPO 23 Hest Bank Lane, Hest Bank, LA2 6DG

Applications refused

18/00180/DIS 6 Sunningdale Crescent, Hest Bank, LA2 6DE

18/00196/DIS The Thorns, Coastal Road, Hest Bank, LA2 6DW -partial refusal

Confirmation of Tree Protection Orders

TPO 662(2018) 5 Peacock Crescent, Hest Bank, LA2 6EW

TPO 666(2018) Uplands, 21 Hatlex Lane, Hest Bank, LA2 6EU

2688 Payment of Accounts

Resolution; to authorise the transfer of £2000 from the Deposit Account to the Current Account

Resolution: to approve the payment of the accounts as listed:

DD	Eon	8.44	electricity bill -burial ground
DD	BT	174.18	phone bill
Cheque	122202 Envirocare Maintenance Solutions	876.00	grounds maintenance -January
	122203 Lancaster City Council	889.99	Bottomdale fields grass cutting
	122204 Mrs D Brookes	891.12	clerk's salary & expenses
	122205 Mr S Brade	384.00	groundsman's pay
	122206 Fields in Trust	65.00	membership fee

2689 Matters raised by members for future consideration

none

2690 Date of next meeting Monday 18 March 2019 at 7.30pm

The Chairman declared the meeting closed at 8.50pm.